



Falcon Family Guide
2026-2027

**Training students to live for Christ today,
so they may live with Him for eternity.**

*“Now this is eternal life: that they know You,
the only true God, and Jesus Christ,
whom You have sent.”*

John 17:3

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Welcome to Redland Christian Academy

A Message from the Administrator

Dear Redland Christian Academy Families,

Welcome to the Redland Christian Academy family! Whether this is your first year with us or you are returning for another school year, we are honored that you have chosen to partner with us in the Christian education of your child.

At Redland Christian Academy, we believe education is about much more than academics. Our mission is to **train students to live for Christ today so they may live with Him for eternity** (John 17:3). Every lesson taught, every athletic competition, every chapel service, every classroom conversation, and every relationship is an opportunity to help students grow spiritually, academically, socially, emotionally, and physically.

We recognize that parents are a child's first and most important teachers. Christian education is most effective when the home, church, and schoolwork together with a shared purpose. Our desire is to build strong partnerships with families based on open communication, mutual respect, and a common commitment to raising children who love God and serve others.

One of the philosophies that has guided my career in education is simple:

"Relationships change everything."

When students know they are loved, valued, encouraged, and challenged, they thrive. Healthy relationships between students, teachers, parents, and school leadership create an environment where learning flourishes and Christ is honored.

As we begin the **2026–2027 school year**, our theme is:

Forward Together

One God. One Team. One Mission.

God continues to do great things at Redland Christian Academy, and we are excited about what lies ahead. Together we will continue building a school where biblical truth guides every decision, academic excellence is expected, servant leadership is modeled, and every child is known by name and loved well.

This Parent & Student Handbook has been created to provide families with important information regarding our philosophy, policies, procedures, and expectations. It is designed to

answer many common questions while promoting consistency, safety, and a positive educational experience for every student. We encourage you to read it carefully and refer to it throughout the school year.

Thank you for entrusting us with the privilege of educating your child. We look forward to partnering with your family as we help prepare students not only for college and careers, but more importantly, for lives of faith, character, and service to Jesus Christ.

May God richly bless your family as we move **Forward Together**.

In Christ,

Laura Pecina

Administrator

Redland Christian Academy

CHAPTER 1

ABOUT REDLAND CHRISTIAN ACADEMY

"Now this is eternal life: that they know You, the only true God, and Jesus Christ, whom You have sent." - John 17:3 (NIV)

Purpose

The purpose of Redland Christian Academy is to partner with Christian families in providing a Christ-centered education that develops students spiritually, academically, socially, emotionally, and physically. We believe education should prepare students not only for success in this life but also for a lifelong relationship with Jesus Christ.

Since our founding, Redland Christian Academy has been committed to cultivating a learning environment where biblical truth, academic excellence, and Christian character are woven into every aspect of school life.

Our Mission

Training students to live for Christ today so they may live with Him for eternity.

John 17:3

Everything we do—from classroom instruction and athletics to fine arts and extracurricular activities—is intentionally designed to fulfill this mission.

Our Vision

Redland Christian Academy seeks to develop graduates who:

- Love God wholeheartedly.
- Demonstrate Christ-like character.
- Pursue academic excellence.
- Think critically and communicate effectively.
- Lead with humility and integrity.
- Serve their families, churches, and communities.
- Positively impact the world for Jesus Christ.

Our Core Values

Our school culture is built upon six foundational values that guide every decision and interaction.

Christ-Centered

Jesus Christ is the foundation of everything we teach, believe, and practice.

Biblical Truth

God's Word is our ultimate authority for faith, learning, and daily living.

2 Timothy 3:16–17

Excellence

We honor God by pursuing excellence in academics, relationships, athletics, fine arts, and service.

Colossians 3:23

Relationships

Healthy relationships create thriving schools.

We believe that students learn best when they are known, loved, encouraged, and challenged.

Relationships change everything.

Servant Leadership

Leadership begins with serving others.

We encourage students to lead with humility, compassion, responsibility, and integrity.

Partnership

Christian education is most effective when the school, home, and church work together.

Parents are our partners in developing students who honor Christ.

Statement of Faith

Redland Christian Academy is a ministry dedicated to providing an education rooted in biblical truth.

We believe:

- The Bible is the inspired, infallible, and authoritative Word of God.
- There is one God eternally existing as Father, Son, and Holy Spirit.
- Jesus Christ is fully God and fully man.
- Salvation is available only through faith in Jesus Christ.
- The Holy Spirit empowers believers to live a Christ-centered life.
- The Church exists to glorify God and make disciples.
- Jesus Christ will one day return for His Church.

These biblical truths serve as the foundation for every aspect of school life.

Educational Philosophy

At Redland Christian Academy, we believe every child is uniquely created in the image of God and possesses individual gifts, talents, and purpose.

Our educational program seeks to develop the whole child by nurturing growth in:

- Spiritual Development
- Academic Achievement
- Christian Character
- Leadership
- Service
- Critical Thinking
- Creativity
- Physical Wellness

Education is more than preparing students for college or careers—it is preparing them for lives of faithful service to Christ.

Portrait of an RCA Student

A graduate of Redland Christian Academy strives to be:

Spiritually Grounded

- Knows and follows Jesus Christ.
- Applies biblical truth to everyday life.
- Demonstrates Christian character.

Academically Prepared

- Thinks critically.
- Communicates effectively.
- Demonstrates a strong work ethic.
- Pursues lifelong learning.

Personally Responsible

- Acts with honesty and integrity.
- Demonstrates self-discipline.
- Takes responsibility for choices.

Compassionate

- Serves others joyfully.
- Treats others with kindness and respect.
- Demonstrates empathy and forgiveness.

Courageous

- Stands firm in biblical convictions.
- Leads with confidence and humility.
- Makes wise decisions.

Accreditation

Redland Christian Academy is committed to maintaining the highest standards of excellence through continuous improvement and accreditation.

Accreditation ensures that the school:

- Maintains high academic standards.
- Demonstrates organizational effectiveness.
- Engages in continuous school improvement.
- Meets rigorous standards for Christian education.
- Provides quality educational experiences for students.

Accreditation reflects our commitment to excellence while remaining faithful to our biblical mission.

Partnership Between Home, Church & School

Parents are the primary educators of their children, and Redland Christian Academy considers it a privilege to partner with families in fulfilling this responsibility.

Successful Christian education depends upon open communication, mutual trust, and shared expectations.

We ask families to:

- Support the mission and values of the school.
- Encourage consistent attendance.
- Reinforce biblical principles at home.
- Communicate respectfully with faculty and staff.
- Participate in school activities whenever possible.
- Pray regularly for the school community.

Together, we can provide students with a consistent and encouraging environment where they flourish.

Parent Partnership

Parents play an essential role in the success of every student.

We encourage families to:

- Stay informed through FACTS Family Portal and school communications.
- Attend parent conferences and school events.
- Communicate concerns promptly and respectfully.
- Encourage academic excellence at home.
- Support classroom expectations.
- Celebrate student growth and accomplishments.

Our goal is to build relationships that strengthen students and honor Christ.

Non-Discrimination Policy

Redland Christian Academy admits students of any race, color, national, or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school.

The school does not discriminate on the basis of race, color, national, or ethnic origin in the administration of its educational policies, admissions policies, scholarship programs, athletics, or other school-administered programs, while maintaining its rights and responsibilities as a private Christian educational institution.

Annual School Theme

Forward Together

One God. One Team. One Mission.

This year's theme reminds us that God is leading Redland Christian Academy into a season of growth, unity, and purpose.

As one school family, we commit to working together, supporting one another, and pursuing God's calling for our lives and our school.

*"Forgetting what is behind and straining toward what is ahead, I press on toward the goal..." -
Philippians 3:13–14*

Our Commitment to Families

Redland Christian Academy is committed to providing:

- A safe and secure learning environment.
- A Christ-centered education.
- Highly qualified, caring educators.
- Strong academic programs.
- Opportunities for leadership and service.
- Open and respectful communication.
- Continuous improvement in all areas of school life.

Every decision we make is guided by our mission and our desire to help students reach their God-given potential.

CHAPTER 2

ADMISSIONS, ENROLLMENT & TUITION

"Commit to the Lord whatever you do, and He will establish your plans."

Proverbs 16:3 (NIV)

Mission-Driven Admissions

Redland Christian Academy welcomes families who desire a Christ-centered education and are committed to partnering with the school in the academic, spiritual, and character development of their children.

Admission is based on the school's ability to meet the educational needs of the student while maintaining the mission, philosophy, and standards of Redland Christian Academy.

Admission is granted without regard to race, color, national, or ethnic origin.

Admissions Process

The admissions process generally includes the following steps:

1. Schedule a campus tour.
2. Submit an online or paper application.
3. Complete all required enrollment documents.
4. Provide academic and disciplinary records.
5. Submit required health and immunization records.
6. Complete placement testing, if applicable.
7. Participate in an admissions interview when requested.
8. Receive enrollment decision.
9. Finalize tuition arrangements.
10. Complete FACTS enrollment and family portal setup.

Enrollment is considered complete only after all required documentation has been received and approved.

Required Enrollment Documents

Prior to enrollment, families must provide:

- Completed Enrollment Application
- Birth Certificate
- Florida Certificate of Immunization (DH 680)
- School Entry Health Examination (DH 3040)
- Previous Report Cards
- Official Transcript (middle/high school)
- Standardized Test Scores (if available)
- Withdrawal Form from Previous School (if applicable)
- Custody or Court Documents (if applicable)
- Scholarship Award Information (if applicable)

Additional documentation may be requested during the admissions process.

Admissions Testing

Placement assessments may be administered to determine appropriate grade-level placement and identify instructional needs.

Testing may include:

- Reading
- Mathematics
- Writing
- Academic readiness
- Exceptional Student Education screening (when appropriate)

Assessment results are one factor considered during the admissions process.

Grade Placement

Grade placement is determined by multiple factors, including:

- Previous school records
- Academic performance
- Placement assessments
- Teacher recommendations

- Age requirements
- Emotional and developmental readiness

Final placement decisions rest with school administration.

Exceptional Student Education (Falcon Flight)

Redland Christian Academy is committed to serving students with diverse learning needs through the **Falcon Flight Program**.

Admission into Falcon Flight is based upon:

- Available program capacity
- Student needs
- Existing educational documentation
- Program eligibility
- School resources

Additional evaluations or meetings may be required before placement.

Enrollment Expectations

Enrollment at Redland Christian Academy represents a partnership between the school and the family.

Families agree to:

- Support the school's mission and Statement of Faith.
- Follow school policies and procedures.
- Communicate respectfully with faculty and staff.
- Maintain financial obligations.
- Support student attendance and academic progress.
- Reinforce Christian values at home.

The school reserves the right to deny or discontinue enrollment when the partnership between home and school can no longer be maintained.

Tuition & Fees

Tuition enables Redland Christian Academy to provide high-quality Christian education, qualified faculty, safe facilities, and enriching educational opportunities.

Current tuition and fees are published annually.



26-27 FEES & TUITION

Investing in Today.
Preparing for Eternity.

Grade	Registration	Curriculum	Resource	Total Tuition	Annual Total
K3/K4 self pay	150	250		5,500	5,900
VPK 1/2 day	150	250		2,250	2,650
VPK full	150	250		5,500	5,900
K5	150	450		8,000	8,600
1st	150	450		8,000	8,600
2nd	150	450		8,000	8,600
3rd	150	450		8,000	8,600
4th	150	450		8,000	8,600
5th	150	450		8,000	8,600
6th	150	500		8,100	8,750
7th	150	500		8,100	8,750
8th	150	500		8,100	8,750
9th	150	500		8,200	8,850
10th	150	500		8,200	8,850
11th	150	500		8,200	8,850
12th	150	400		8,200	8,750
Special Education ELEM	150	450	500	8,300	9,400
Special Education MS	150	500	500	8,500	9,650
Special Education HS	150	500	500	8,600	9,750



ACADEMIC EXCELLENCE.
BIBLICAL FOUNDATION.
ETERNAL PURPOSE.



Investing in Today.
Preparing for Eternity.

Additional fees may apply for:

- Registration
- Curriculum
- Athletics
- Field trips
- Before and After Care
- Graduation
- Specialty programs

Tuition Payments

Redland Christian Academy utilizes **FACTS Tuition Management** for tuition collection.

Families may select an approved payment plan established by the school.

Payments are expected according to the selected payment schedule.

Questions regarding tuition should be directed to the Finance Office.

Scholarships

Redland Christian Academy proudly participates in Florida scholarship programs, including:

- Step Up For Students
- VPK
- Other state-approved scholarship programs, as available

Families receiving scholarship assistance are responsible for:

- Completing all scholarship requirements.
- Meeting renewal deadlines.
- Maintaining eligibility.
- Approving scholarship payments through the scholarship portal when required.

Failure to complete scholarship requirements may result in financial responsibility reverting to the parent.

Financial Responsibility

Parents are responsible for:

- Timely tuition payments.
- Outstanding fees.
- Returned check fees.
- Incidental charges.
- Payment arrangements approved by the Finance Office.

Financial accounts should remain current throughout the school year.

Delinquent Accounts

Families experiencing financial hardship are encouraged to contact the Finance Office promptly.

Failure to maintain financial obligations may result in:

- Suspension of enrollment privileges
- Withholding of report cards or transcripts
- Ineligibility for re-enrollment
- Loss of participation in extracurricular activities
- Other actions consistent with school policy and applicable law

The school will make every reasonable effort to work with families experiencing temporary financial difficulties.

Withdrawal Policy

Parents planning to withdraw a student should notify the Admissions Office as soon as possible.

Official withdrawal requires:

- Written notification
- Completion of withdrawal paperwork
- Return of school property
- Payment of outstanding balances

Student records may be released only after all financial obligations have been satisfied, as permitted by applicable law.

Re-Enrollment

Current families receive priority consideration during annual re-enrollment.

Re-enrollment is not automatic and is contingent upon:

- Academic progress
- Student conduct
- Attendance
- Financial standing
- Continued partnership between home and school
- Available classroom space

The school reserves the right to decline re-enrollment when it determines continued enrollment is not in the best interest of the student or the school community.

Student Records

Student records are maintained in accordance with Florida law and the Family Educational Rights and Privacy Act (FERPA).

Parents may request access to student records as permitted by law.

Records include:

- Academic transcripts
- Attendance
- Health records
- Standardized testing
- Behavioral documentation
- Educational plans

Official records are maintained by the Main Office.

Change of Information

Parents are responsible for notifying the Main Office immediately of changes to:

- Home address
- Telephone numbers
- Email addresses
- Emergency contacts
- Custody arrangements
- Medical information
- Authorized pick-up persons

Keeping student information current is essential for effective communication and student safety.

FACTS Family Portal

The FACTS Family Portal is the school's primary communication platform.

Parents are expected to use the portal to:

- Monitor grades
- Review attendance
- Access report cards
- View assignments
- Communicate with teachers
- Receive announcements
- Access tuition information
- Review school calendars

Families should check the FACTS Family Portal regularly throughout the school year

Partnership Commitment

Successful Christian education depends upon a strong partnership between the school and the home.

Parents, students, and school personnel share the responsibility of creating an environment where students can grow academically, spiritually, and personally.

Together, we seek to honor God by fostering a culture of excellence, integrity, respect, and service.

CHAPTER 3

ACADEMIC PROGRAM

"Do your best to present yourself to God as one approved, a worker who does not need to be ashamed and who correctly handles the word of truth." - 2 Timothy 2:15

Academic Philosophy

Redland Christian Academy believes that every child is uniquely created by God with the ability to learn, grow, and achieve.

Our academic program seeks to develop the whole child by fostering:

- Spiritual Growth
- Academic Excellence
- Critical Thinking
- Leadership Skills
- Creativity
- Problem Solving
- Character Development
- Service to Others

Academic success is measured not only by grades but also by growth, perseverance, integrity, and the application of biblical principles.

Curriculum

Redland Christian Academy utilizes a comprehensive, Christ-centered curriculum designed to meet or exceed Florida academic standards while integrating a biblical worldview into every subject.

Core curriculum resources may include:

- Abeka Curriculum
- BJU Press
- Teacher-developed instructional materials
- Supplemental digital resources
- Hands-on learning experiences

Instruction emphasizes both academic mastery and spiritual growth.

Grade Levels

Redland Christian Academy serves students in:

- Preschool (K3 & K4)
- Elementary School (Kindergarten–5th Grade)
- Middle School (6th–8th Grade)
- High School (9th–12th Grade)
- Falcon Flight Exceptional Student Education Program

High School Graduation Requirements

Students pursuing a standard high school diploma must successfully complete the graduation requirements established by Redland Christian Academy and the State of Florida.

Graduation requirements include:

- **English:** 4 credits
- **Mathematics:** 4 credits
- **Science:** 3 credits
- **Social Studies:** 3 credits
- **Physical Education:** ½ credit
- **Health:** ½ credit
- **Performing/Practical Arts:** 1 credit
- **Foreign Language:** 2 credits (college preparatory)
- **Bible:** 4 credits

Students must also satisfy any additional state testing or graduation requirements applicable to their diploma pathway.

Detailed graduation requirements are located in **Appendix A**.

College & Career Readiness

Redland Christian Academy prepares students for success beyond graduation through opportunities such as:

- College Advising
- Career Exploration
- Purpose Pathways Career Academies
- Community Service
- Leadership Development
- SAT/ACT Preparation Resources
- Scholarship Guidance
- Dual Enrollment Opportunities

Students are encouraged to explore their God-given calling while preparing for higher education and future careers.

Purpose Pathways Career Academies

To help students discover their interests and prepare for future careers, RCA offers career-focused learning opportunities through **Purpose Pathways**.

Programs may include:

- Medical Academy
- Ministry Leadership
- Music Production
- Journalism & Media

These pathways provide students with practical skills while reinforcing Christian leadership and service.

Falcon Flight Student Support Services

Redland Christian Academy's **Falcon Flight Program** provides individualized support for students with exceptional learning needs.

Services may include:

- Academic accommodations
- Specialized instruction
- Progress monitoring

- Parent collaboration
- Individualized educational planning

The Falcon Flight Program seeks to maximize each student's academic, social, and spiritual development within a Christ-centered environment.

Homework

Homework reinforces classroom learning and encourages responsibility and independent study.

Parents are encouraged to:

- Provide a quiet study environment.
- Monitor completion of assignments.
- Encourage consistent study habits.
- Communicate with teachers regarding concerns.

Grading Philosophy

Grades are intended to communicate a student's level of academic mastery and progress.

Assessment may include:

- Class participation
- Homework
- Quizzes
- Tests
- Projects
- Presentations
- Essays
- Performance-based assessments

Teachers provide regular feedback to encourage continuous improvement.

Grading Scale

Redland Christian Academy utilizes the following grading scale:

Grade Percentage GPA Value

A	90–100	4.0
B	80–89	3.0
C	70–79	2.0
D	60–69	1.0
F	Below 60	0.0

Parents should monitor student progress regularly through the FACTS Family Portal.

Honor Roll & Academic Recognition

Academic excellence is recognized throughout the school year.

Recognition may include:

- Principal's List
- Honor Roll
- High Honor Roll
- Academic Improvement Awards
- Subject Area Awards
- Perfect Attendance
- Christian Character Awards

Students are encouraged to pursue excellence while maintaining humility and integrity.

Promotion & Retention

Promotion to the next grade level is based upon:

- Academic achievement
- Mastery of grade-level standards
- Attendance
- Teacher recommendations
- Administrative review
- Overall readiness

When concerns arise regarding student progress, parents will be informed promptly, and an intervention plan may be developed.

The final decision regarding promotion or retention rests with the school administration.

Academic Intervention

When students experience academic difficulty, Redland Christian Academy is committed to early intervention.

Support may include:

- Teacher conferences
- Small-group instruction
- Tutoring recommendations
- Progress monitoring
- Parent conferences
- Falcon Flight support services (when applicable)

The goal of intervention is to provide students with the support necessary for long-term success.

Dual Enrollment

Qualified high school students may have opportunities to participate in approved dual enrollment programs.

Eligibility requirements are established by the partnering college and may include:

- Minimum GPA requirements
- Placement testing
- Teacher recommendations
- Administrative approval

Students and parents should meet with school administration to discuss eligibility and program expectations.

Academic Integrity

Honesty is an essential Christian value.

Students are expected to complete their own work and demonstrate integrity in all academic pursuits.

Academic dishonesty includes:

- Cheating
- Plagiarism
- Copying assignments
- Unauthorized use of Artificial Intelligence (AI)
- Falsifying information
- Allowing others to copy work

Violations of academic integrity may result in disciplinary and academic consequences.

Artificial Intelligence (AI)

Artificial Intelligence is becoming an important educational tool.

Students may use AI only when specifically authorized by their teacher.

AI should be used to:

- Support learning
- Generate ideas
- Improve understanding
- Enhance creativity

AI should never replace original student thinking or academic honesty.

Teachers will communicate expectations for AI use within individual courses.

Standardized Testing

Students may participate in various assessments throughout the school year to monitor academic progress.

Assessment data helps teachers:

- Measure student growth
- Identify learning needs
- Guide instruction
- Plan interventions

Testing schedules will be communicated to families in advance.

Parent Partnership in Academics

Parents play an essential role in student success.

Families are encouraged to:

- Monitor grades through FACTS Family Portal.
- Communicate regularly with teachers.
- Encourage daily reading and study habits.
- Ensure homework completion.
- Celebrate student progress.
- Attend parent conferences.

Strong partnerships between home and school promote academic excellence.

CHAPTER 4

STUDENT LIFE & THE FALCON WAY

"And Jesus grew in wisdom and stature, and in favor with God and man." - Luke 2:52 (NIV)

The Falcon Way

The Falcon Way represents the attitudes, behaviors, and values expected of every Redland Christian Academy student.

Every Falcon is expected to:

Honor God

- Live according to biblical principles.
- Demonstrate integrity.
- Show gratitude.
- Respect God's Word.
- Glorify Christ in words and actions.

Respect Others

Students are expected to demonstrate respect by:

- Speaking kindly.
- Listening attentively.
- Following directions.
- Honoring authority.
- Treating classmates with dignity.
- Caring for school property.

Respect creates an environment where everyone can learn and grow.

Take Responsibility

Students should:

- Arrive prepared.
- Complete assignments.
- Accept responsibility for their actions.
- Care for personal belongings.
- Demonstrate honesty.
- Learn from mistakes.

Responsible students become responsible leaders.

Pursue Excellence

Excellence means giving our very best in every area of life.

Students are encouraged to:

- Work diligently.
- Persevere through challenges.
- Develop strong study habits.
- Maintain positive attitudes.
- Strive for continuous improvement.

God honors faithful effort.

Serve Others

Jesus modeled servant leadership.

Students are encouraged to:

- Help classmates.
- Encourage others.
- Volunteer.
- Demonstrate compassion.
- Look for opportunities to serve.

Christian Character

Character is developed intentionally through daily instruction, relationships, and biblical discipleship.

Students are expected to demonstrate:

- Integrity
- Respect
- Responsibility
- Kindness
- Honesty
- Compassion
- Humility
- Self-Control
- Perseverance
- Faithfulness

Faculty members intentionally reinforce these character traits throughout the school day.

Chapel

Weekly chapel services are an essential part of student life at Redland Christian Academy.

Chapel provides opportunities for students to:

- Worship together.
- Study God's Word.
- Grow spiritually.
- Hear biblical teaching.
- Participate in prayer.
- Develop leadership skills.

Students are expected to:

- Attend chapel regularly.
- Participate respectfully.
- Bring a positive attitude.
- Follow chapel expectations.

Parents are encouraged to discuss chapel messages at home to reinforce spiritual growth.

Bible Instruction

Bible is a core academic subject at every grade level.

Students receive age-appropriate instruction that includes:

- Biblical literacy
- Christian worldview
- Prayer
- Discipleship
- Character development
- Scripture memorization
- Application of biblical principles

Biblical truth is also integrated into every academic subject.

Community Service

Serving others is an important part of Christian education.

Students are encouraged to participate in service opportunities that demonstrate Christ's love within the school and community.

High school students are required to complete at least 100 hours of community service as a graduation requirement at RCA.

Athletics

Athletics are an extension of the classroom and are designed to promote Christian character while developing athletic ability.

RCA offers opportunities for students to participate in interscholastic athletics based on grade level and eligibility.

Athletes are expected to:

- Demonstrate Christian sportsmanship.

- Respect coaches and officials.
- Maintain academic eligibility.
- Represent RCA honorably.
- Follow team expectations.

Participation is a privilege that requires commitment both academically and behaviorally.

Extracurricular Activities

Students are encouraged to become involved in activities that support their interests and talents.

Programs may include:

- Music
- Drama
- Journalism
- Student Leadership
- Academic Competitions
- Purpose Pathways
- Community Outreach
- School Events

Participation helps students develop confidence, teamwork, and leadership.

School Traditions

School traditions help build community and strengthen school spirit.

Annual traditions may include:

- Falcon Launch (Back-to-School Fair)
- Spirit Week
- Homecoming Activities
- Christmas Programs
- Spiritual Emphasis Week
- Fine Arts Performances
- Athletic Banquets
- Awards Programs
- Graduation

- Field Day
- Teacher Appreciation Events

These experiences create lifelong memories and strengthen relationships within the RCA family.

Student Conduct During Activities

Students participating in extracurricular activities are expected to:

- Follow all school rules.
- Demonstrate respect.
- Maintain appropriate behavior.
- Dress appropriately.
- Represent Redland Christian Academy positively.

Behavior at off-campus events is subject to the same expectations as behavior on campus.

School Spirit

School spirit reflects pride in our community and appreciation for the opportunities God has provided.

Students are encouraged to:

- Participate positively.
- Encourage classmates.
- Demonstrate good sportsmanship.
- Wear school colors during spirit events.
- Celebrate the accomplishments of others.

Our goal is to create an environment where every student feels connected and valued.

Parent Partnership

Parents play an important role in student life by:

- Encouraging participation.
- Attending school events.

- Supporting coaches and sponsors.
- Reinforcing Christian values.
- Demonstrating positive sportsmanship.
- Volunteering when opportunities arise.

Strong partnerships between families and the school enrich the student experience.

Student Recognition

Students are recognized throughout the year for accomplishments in:

Academics

- Honor Roll
- Principal's List
- Academic Improvement

Christian Character

- Falcon of the Month
- Christian Character Awards
- Citizenship Awards

Leadership

- Leadership Awards
- Community Service Recognition

Athletics

- Team Awards
- Sportsmanship Awards
- MVP Recognition

Recognition celebrates effort, growth, perseverance, leadership, and Christ-like character.

Creating a Christ-Centered School Culture

Every member of the RCA community contributes to the school's culture.

Our goal is to create a place where every student feels:

- Safe
- Loved
- Known
- Challenged
- Encouraged
- Respected
- Inspired

We believe students learn best when they experience authentic Christian community built on grace, accountability, and biblical truth.

CHAPTER 5

STUDENT EXPECTATIONS & CODE OF CONDUCT

*"Whatever happens, conduct yourselves in a manner worthy of the gospel of Christ."
Philippians 1:27 (NIV)*

Redland Christian Academy (RCA) is committed to providing a safe, respectful, and Christ-centered learning environment where every student can thrive academically, spiritually, socially, and emotionally.

Students are expected to demonstrate Christ-like character, exercise personal responsibility, and contribute positively to the school community. The expectations outlined in this chapter apply while students are on campus, traveling to or from school-sponsored events, participating in athletics or extracurricular activities, and whenever representing Redland Christian Academy.

Parents are expected to partner with the school in reinforcing these expectations.

Code of Conduct

Enrollment at Redland Christian Academy is a privilege that carries both rights and responsibilities.

Students are expected to:

- Demonstrate Christ-like character.
- Follow directions from faculty and staff.
- Show honesty and integrity.
- Complete assignments to the best of their ability.
- Respect school property.
- Treat others with kindness and dignity.
- Maintain a positive attitude.
- Accept responsibility for their actions.
- Represent Redland Christian Academy with excellence both on and off campus.

Students who choose not to follow school expectations may be subject to disciplinary action as outlined in Chapter 6.

Respect

Respect is one of the foundational values of The Falcon Way.

Students are expected to show respect toward:

God

- Participate respectfully in Bible class and chapel.
- Honor biblical principles in speech and behavior.

Adults

- Respond respectfully to teachers, staff, volunteers, coaches, and visitors.
- Follow directions promptly.
- Use appropriate language and manners.

Other Students

- Demonstrate kindness and compassion.
- Resolve conflicts appropriately.
- Include others and avoid gossip or exclusion.

School Property

- Care for classrooms, furniture, technology, textbooks, and athletic equipment.
- Report damage immediately.

Dress Code

Student appearance should reflect modesty, cleanliness, and school pride.

Students are expected to:

- Wear the official Redland Christian Academy uniform.
- Maintain a neat and clean appearance.
- Wear clothing that fits appropriately.
- Follow school guidelines regarding shoes, jackets, outerwear, jewelry, and hairstyles.

The administration reserves the right to determine whether a student's attire is appropriate and may require students to change clothing or contact parents if necessary.

Additional uniform guidelines are provided in **Appendix B**.

Technology Use

Technology is a valuable educational tool and should be used responsibly.

Students may use school technology only for educational purposes.

Students are expected to:

- Follow teacher directions.
- Access only approved websites and applications.
- Protect passwords and login credentials.
- Respect digital property and copyright laws.
- Report damaged devices immediately.

Students may not:

- Access inappropriate content.
- Attempt to bypass internet filters.
- Download unauthorized software.
- Use another person's account.
- Damage school technology.

Violation of technology policies may result in disciplinary action and loss of technology privileges.

Cell Phones & Personal Electronic Devices

To promote an environment focused on learning, personal electronic devices must not interfere with instruction.

Students should:

- Keep cell phones silenced during the school day.
- Store devices out of sight and off of person.
- Use devices only with staff permission.

Students may not:

- Make phone calls without permission.
- Record or photograph others without consent.
- Use personal devices during the school day unless authorized.

The school reserves the right to confiscate devices used in violation of school policy. Repeated violations may result in the disciplinary consequences listed below:

1st offense – device taken and returned at the end of the day.

2nd offense – device taken and parent pick-up of device required.

3rd offense – device taken and kept until conclusion of the school year.

Social Media

Students are expected to represent Christ and Redland Christian Academy appropriately on all social media platforms.

Students should:

- Demonstrate kindness and respect.
- Avoid inappropriate language or images.
- Protect the privacy of others.
- Use technology responsibly.

Students may not:

- Cyberbully or harass others.
- Post threatening or inappropriate content.
- Share confidential school information.
- Damage the reputation of another student, employee, or the school.

Off-campus online behavior that substantially disrupts the educational environment may result in school disciplinary action.

Bullying

Redland Christian Academy does not tolerate bullying in any form.

Bullying includes repeated behaviors intended to intimidate, threaten, embarrass, or harm another person.

Examples include:

- Physical intimidation
- Verbal abuse
- Name-calling
- Social exclusion
- Cyberbullying
- Rumor spreading
- Threats

Students who experience or witness bullying should report concerns immediately to a teacher, counselor, or administrator.

All reports will be investigated promptly.

Harassment

Harassment of any kind is prohibited.

Harassment may include:

- Verbal harassment
- Physical harassment
- Sexual harassment
- Racial harassment
- Religious harassment
- Disability-related harassment
- Online harassment

Students who engage in harassment may face disciplinary action up to and including suspension or expulsion.

Academic Honesty

Academic integrity reflects Christian character.

Students are expected to complete their own work honestly.

Academic dishonesty includes:

- Cheating
- Copying another student's work
- Plagiarism
- Using Artificial Intelligence (AI) without teacher permission
- Sharing answers during assessments
- Altering grades or school documents

Consequences may include:

- Reduced or failing grades
- Loss of academic privileges
- Parent conference
- Disciplinary action

Public Displays of Affection (PDA)

Students are expected to maintain appropriate boundaries while on campus and at school-sponsored events.

Public displays of affection are not appropriate in the school environment.

Students should demonstrate respect for themselves and others by maintaining appropriate conduct at all times. Any displays of PDA may result in disciplinary action.

School Property

Students are expected to care for all school property.

This includes:

- Classrooms
- Desks

- Textbooks
- Technology
- Athletic equipment
- Musical instruments
- Furniture
- School buses (if applicable)

Students are financially responsible for damage resulting from intentional misuse or negligence.

Vandalism or theft may result in disciplinary action, restitution, and possible referral to law enforcement.

Search & Seizure

To maintain a safe learning environment, Redland Christian Academy reserves the right to inspect school property and student belongings when there is reasonable suspicion that school policies or laws have been violated.

Searches may include:

- Lockers
- Desks
- Backpacks
- Personal belongings brought onto campus
- School-issued technology

School property remains the property of Redland Christian Academy and may be inspected at any time.

Students should have no expectation of privacy regarding items stored in school-owned property.

Illegal, dangerous, or prohibited items discovered during a search may be confiscated and reported to appropriate authorities when necessary.

Prohibited Items

Students may not possess items that threaten the safety or learning environment of the school.

Examples include:

- Weapons or look-alike weapons
- Tobacco or vaping products
- Alcohol
- Illegal drugs or drug paraphernalia
- Fireworks
- Lighters or matches
- Pornographic materials
- Stolen property
- Any item deemed unsafe by school administration

Possession of prohibited items may result in immediate disciplinary action.

Parent Partnership

Parents play an important role in reinforcing behavioral expectations.

Families are encouraged to:

- Discuss school expectations regularly.
- Monitor technology and social media use.
- Encourage honesty and responsibility.
- Communicate concerns promptly with school staff.
- Support disciplinary decisions made in accordance with school policy.

When home and school work together, students experience greater success.

CHAPTER 6

STUDENT DISCIPLINE

"Train up a child in the way he should go, and when he is old he will not depart from it."

Proverbs 22:6

The purpose of discipline at Redland Christian Academy (RCA) is to guide students toward Christ-like character by teaching responsibility, accountability, self-discipline, and respect for others. Discipline is not intended to punish, but to restore relationships, correct behavior, and encourage personal growth.

Every student is created in the image of God and deserves to be treated with dignity, fairness, and love. Likewise, every student is expected to demonstrate behavior that contributes to a safe and productive learning environment.

Parents are valued partners in the discipline process, and we believe that home and school working together provides the greatest opportunity for student success.

Biblical Foundation

Biblical discipline is an act of love that seeks restoration rather than punishment.

"No discipline seems pleasant at the time, but painful. Later on, however, it produces a harvest of righteousness and peace for those who have been trained by it." – Hebrews 12:11

Our goal is to help students learn from their mistakes, grow in wisdom, and become mature followers of Christ.

Philosophy of Discipline

At Redland Christian Academy, discipline is built upon four principles:

Love

Every correction should be given with compassion and respect.

Accountability

Students are responsible for their choices and actions.

Restoration

Whenever possible, discipline should restore relationships and promote reconciliation.

Growth

Discipline should help students develop biblical character and lifelong habits of self-control.

Faculty and administration will work together to address behavioral concerns in a consistent and Christ-centered manner.

Classroom Expectations

Students are expected to:

- Follow teacher directions promptly.
- Demonstrate respect toward others.
- Participate positively in class.
- Come prepared to learn.
- Use appropriate language.
- Maintain self-control.
- Follow school and classroom rules.

Teachers establish classroom expectations that support these schoolwide standards.

Discipline Progression

Most behavioral concerns will follow the discipline progression outlined below. Depending on the severity of the behavior, administration reserves the right to skip steps when necessary.

Step 1 – Verbal Warning

For minor infractions, the teacher will provide a verbal reminder or redirection.

Examples include:

- Talking out of turn
- Off-task behavior
- Minor classroom disruptions
- Failure to follow classroom procedures

The goal is to correct behavior quickly while maintaining a positive learning environment.

Step 2 – Teacher Detention

If inappropriate behavior continues, the teacher may assign detention.

Teacher detention may include:

- Reflection activities
- Restorative conversations
- Completion of missed work
- Loss of classroom privileges

Parents may be notified depending on the nature or frequency of the behavior.

Step 3 – Indoor Suspension (ISS)

Repeated behavioral concerns or more serious misconduct may result in Indoor Suspension.

During ISS:

- Students remain on campus.
- Academic work will continue.

- Students will complete teacher-assigned work.
- Students may not participate in extracurricular activities that day.
- Parents will be notified.

The purpose of ISS is to remove distractions while allowing students to continue learning.

Step 4 – Out-of-School Suspension (OSS)

Serious misconduct or repeated violations may result in suspension from school.

During OSS:

- Students are prohibited from attending school or school-sponsored activities.
- Classroom work may be assigned at the discretion of administration.
- Parents may be required to attend a re-entry conference before the student returns.

Repeated suspensions may result in additional disciplinary action.

Immediate Administrative Referral

Certain behaviors require immediate referral to administration without following the normal progression.

Examples include:

- Fighting or physical aggression
- Threats or intimidation
- Bullying or cyberbullying
- Harassment
- Possession of a weapon or look-alike weapon
- Tobacco, vaping, alcohol, or illegal drugs
- Theft
- Vandalism
- Serious insubordination
- Profanity directed toward staff
- Academic dishonesty involving major assessments
- Possession of inappropriate materials
- Technology misuse involving safety or security
- Conduct that threatens the safety of others

Administration will investigate each situation and determine appropriate consequences.

Restorative Practices

Whenever appropriate, discipline will include opportunities for restoration.

Restorative practices may include:

- Reflection activities
- Restorative conversations
- Written apologies
- Parent meetings
- Community service
- Restitution for damaged property
- Conflict resolution

The goal is to repair relationships while teaching responsibility and biblical reconciliation.

Parent Conferences

Parents are essential partners in student success.

Parent conferences may be scheduled when:

- Behavioral concerns become ongoing.
- Significant disciplinary action is assigned.
- A behavior improvement plan is needed.
- Administration determines additional support is necessary.

During conferences, school staff and parents will work together to develop strategies that support positive behavioral growth.

Behavior Documentation

Behavioral concerns are documented to ensure consistency, communication, and accountability.

Documentation may include:

- Teacher observations
- Discipline Referral Forms
- Parent communication
- Restorative actions
- Administrative decisions
- Student statements when appropriate

Significant behavioral incidents are recorded in the **FACTS Student Information System (FACTS SIS)** to maintain an accurate student discipline history.

Student Rights

Students have the opportunity to:

- Explain their perspective.
- Be treated fairly and respectfully.
- Receive appropriate consequences.
- Learn from mistakes.
- Restore relationships whenever possible.

Administration will consider all available information before determining disciplinary action.

Appeals Process

Parents who have questions regarding disciplinary decisions should first communicate with the classroom teacher when appropriate.

If concerns remain unresolved, the following chain of communication should be followed:

1. Classroom Teacher
2. Administrator
3. Head of School
4. RCA Board of Trustees (governance matters only)

Appeals should be made respectfully and in a timely manner.

The decision of the Head of School is considered final regarding day-to-day disciplinary matters.

Expulsion

In rare cases, a student's behavior may demonstrate that continued enrollment is not in the best interest of the student or the school community.

Grounds for expulsion may include, but are not limited to:

- Repeated serious misconduct
- Violence
- Possession of weapons
- Illegal drug or alcohol offenses
- Criminal activity
- Severe bullying or harassment
- Persistent disregard for school policies
- Conduct that significantly disrupts the educational environment

Expulsion decisions are made by school administration and the Head of School in accordance with school policies and applicable laws.

Student Conduct at School Activities

School expectations remain in effect during:

- Athletic events
- Field trips
- Overnight trips
- School-sponsored activities
- Transportation to and from school events

Students represent Redland Christian Academy at all times and are expected to conduct themselves accordingly.

Parent Partnership

Parents play a vital role in developing Christian character.

Families are encouraged to:

- Reinforce school expectations at home.
- Communicate respectfully with school personnel.
- Support disciplinary decisions.
- Encourage honesty, responsibility, and respect.
- Pray with and for their children.

Together, parents and school staff can help students develop the character necessary for lifelong success.

CHAPTER 7

ATTENDANCE

“Let us not give up meeting together, as some are in the habit of doing, but encouraging one another.” - Hebrews 10:25

Attendance Philosophy

Learning is a continuous process. When students miss school, they lose more than assignments; they miss direct instruction, classroom discussion, collaborative activities, chapel experiences, and opportunities to build relationships.

RCA believes that strong attendance habits teach:

- Responsibility
- Dependability
- Time management
- Perseverance
- Respect for others
- Preparation for college and employment

Attendance records are maintained in **FACTS SIS** and become part of the student’s official school record.

Parent and Student Responsibilities

Parents and guardians are expected to:

- Ensure that students attend school regularly and arrive on time.
- Notify the Main Office when a student will be absent.
- Provide required documentation within the designated time.
- Schedule routine appointments outside school hours whenever possible.
- Monitor attendance through the FACTS Family Portal.
- Work with teachers to help students complete missed work.

Students are expected to:

- Arrive prepared and on time.
- Attend every scheduled class.

- Report directly to the Main Office when arriving late.
- Complete missed assignments within the established deadline.
- Communicate respectfully with teachers regarding missed work.

Absences

A student is considered absent when the student is not present for all or a significant portion of the instructional day.

Parents should notify the Main Office as early as possible on the day of the absence. Notification should include:

- Student's full name
- Grade level
- Date of absence
- Reason for absence
- Expected date of return

Notification from a parent does not automatically make an absence excused. Administration determines whether an absence is classified as excused or unexcused according to school policy. Students should not exceed 25 absences. Any student with more than 25 absences will be required to make up missed days during the summer. Cost will be determined by the number of days needed to make up and staffing requirements. All costs will be reliant on the parent.

Students who become ill during the school day must report to the Main Office. Students may not contact a parent independently to arrange dismissal without first receiving authorization from the office.

Excused Absences

An absence may be considered excused for reasons including:

- Student illness or injury
- Medical, dental, or mental health appointments
- Death or serious illness within the immediate family
- Religious observance
- Court appearance or legal obligation
- School-sponsored activity
- Emergency circumstances approved by administration

- Other reasons approved in advance by the Administrator

The school may require documentation, including a physician's note, appointment verification, court notice, or other appropriate record.

A physician's note may be required when:

- A student has been absent for several consecutive days.
- Absences become frequent or form a pattern.
- The school needs confirmation that the student may safely return.
- Documentation is required for an attendance review.

Unexcused Absences

An absence may be classified as unexcused when:

- No parent notification or documentation is provided.
- The reason does not meet the school's criteria for an excused absence.
- A student skips school or leaves campus without authorization.
- A family vacation or personal activity was not approved in advance.
- A student remains home for reasons unrelated to illness, emergency, or another approved circumstance.
- Documentation is not submitted within the required time.

Unexcused absences may affect:

- Assignment and assessment credit
- Eligibility for athletics and extracurricular activities
- Academic progress
- Promotion or course credit
- Re-enrollment decisions

Administration will consider individual circumstances when applying consequences.

Tardies

A student is tardy when the student arrives after the official start of the school day (8:00 am) or enters a class after the scheduled beginning time without authorization.

Students arriving after the designated start time must:

1. Report to the Main Office.
2. Be signed in by a parent or authorized adult when required.
3. Receive authorization before reporting to class.

Every 3 tardies will be considered an absence and will count towards absence totals.

Early Dismissal

Students should remain at school for the full instructional day whenever possible.

When early dismissal is necessary:

- A parent or guardian must notify the Main Office.
- The student must be signed out by an authorized adult.
- Photo identification may be required.
- The adult must be listed as an authorized pick-up person.
- Students will be called from class after the authorized adult arrives.

Parents should not go directly to classrooms or contact students personally to arrange departure.

To protect instructional time and maintain orderly dismissal, early pick-up may be restricted during the final portion of the school day (2:40pm – 3:00pm) except in an emergency.

Students may not leave campus without authorization. Leaving campus without permission is a serious disciplinary violation. Every 3 early dismissals will be considered an absence and will count towards absence totals.

Medical Appointments

Families should schedule routine medical and dental appointments outside instructional hours whenever possible.

When an appointment must occur during school:

- Parents should notify the Main Office in advance.
- Documentation may be requested.
- Students should attend school before or after the appointment when reasonably possible.

A partial day of attendance is preferable to missing the entire school day.

Make-Up Work

Students are responsible for completing work missed during an absence.

For excused absences:

- Students will ordinarily receive a reasonable amount of time to complete missed work.
- As a general guideline, students may receive one school day for each day absent unless the teacher establishes another deadline.
- Previously announced tests, projects, or long-term assignments may remain due upon the student's return.
- Teachers may provide alternate assignments when classroom activities cannot be recreated.

For unexcused absences:

- Students remain responsible for learning the missed material.
- Credit for make-up work may be limited according to school and classroom policy.
- Administration may consider exceptional circumstances.

Students or parents should review FACTS SIS and communicate directly with teachers regarding missed assignments. Teachers are not expected to recreate every lesson individually.

Participation After an Absence

Students should be present during the school day to participate in:

- Athletic practices or competitions
- Performances
- Clubs
- Rehearsals
- School-sponsored evening activities

Exceptions may be approved by administration for medical appointments, funerals, school-approved activities, or other documented circumstances.

Excessive Absences

Even excused absences may affect academic progress when they become excessive.

When attendance concerns develop, the school may:

- Contact the parent or guardian.
- Request supporting documentation.
- Schedule an attendance conference.
- Develop an attendance improvement plan.
- Limit participation in extracurricular activities.
- Review promotion, course credit, or re-enrollment.
- Refer the matter to an appropriate agency when required by law.

Attendance decisions will consider the student's age, grade level, academic performance, documented circumstances, and applicable requirements.

Truancy

Truancy includes a pattern of unexcused absences, skipping classes, leaving campus without permission, or repeatedly failing to attend school as required.

Possible school responses include:

1. Parent notification
2. Attendance conference
3. Written attendance plan
4. Administrative intervention
5. Loss of privileges
6. Referral to appropriate authorities or agencies when required
7. Review of continued enrollment

Parents are expected to cooperate with attendance interventions and ensure that students attend school consistently.

Extended Absences

Families should avoid scheduling vacations or nonessential travel during instructional days.

When an extended absence is unavoidable, parents should submit a written request to administration as far in advance as possible. The request should include:

- Student's name and grade
- Dates of absence
- Reason for the absence
- Contact information during the absence

Approval of an extended absence does not eliminate the academic impact of missed instruction.

Teachers may provide available assignments in advance, but they are not required to:

- Prepare an entirely separate instructional program.
- Provide assignments far ahead of the class schedule.
- Recreate hands-on activities, discussions, laboratories, or group projects.
- Provide private instruction for material missed due to discretionary travel.

Students remain responsible for completing required work and demonstrating mastery of missed content.

Illness and Returning to School

Students should remain home when illness may prevent participation or expose others to infection.

Parents should follow school health policies regarding symptoms such as:

- Fever
- Vomiting
- Diarrhea
- Contagious illness
- Unexplained rash
- Other symptoms that prevent normal participation

Students should meet the school's return-to-campus requirements before returning. Medical clearance may be requested in certain situations.

Attendance Records and Corrections

Teachers record attendance in FACTS SIS each school day and class period, as applicable.

Parents should review attendance records regularly. Questions or correction requests should be submitted promptly to the Main Office. Supporting documentation may be required before a record is changed.

Only authorized school personnel may amend official attendance records.

Exceptional Circumstances

RCA recognizes that serious illness, disability, family emergencies, and other exceptional circumstances may affect attendance.

Families should communicate with administration as early as possible so the school can determine appropriate academic support and documentation requirements.

Accommodations will be considered individually and within the school's available resources and applicable obligations.

CHAPTER 8

PARENT PARTNERSHIP

“Let all that you do be done in love.”

1 Corinthians 16:14

Parent Partnership Philosophy

Christian education is strongest when the home, church, and school work together.

Redland Christian Academy believes:

- Parents are the primary educators of their children.
- Teachers are professional partners in the educational process.
- Open and respectful communication builds trust.
- Concerns should be addressed promptly and privately.
- Students benefit when adults demonstrate unity.
- Every conversation should remain focused on the student’s best interest.
- Relationships change everything.

Parents are expected to support the school’s mission, biblical values, academic expectations, and established procedures.

Shared Responsibilities

RCA commits to:

- Providing a Christ-centered educational environment.
- Communicating important information clearly and promptly.
- Treating families with dignity and respect.
- Addressing concerns professionally.
- Protecting student confidentiality.
- Supporting students academically and spiritually.
- Seeking continuous improvement.

Parents and guardians commit to:

- Supporting the mission and values of RCA.

- Ensuring regular attendance and punctuality.
- Monitoring academic progress.
- Communicating respectfully with school personnel.
- Following the established chain of communication.
- Reinforcing school expectations at home.
- Maintaining current contact and emergency information.
- Meeting financial and enrollment obligations.

Communication Expectations

Parents are encouraged to communicate openly and respectfully with faculty and staff.

Communication should be:

- Timely
- Respectful
- Honest
- Professional
- Solution-focused
- Confidential
- Christ-centered

Parents should avoid discussing concerns:

- In front of students
- During arrival or dismissal
- In hallways or public areas
- Through social media
- In group messages involving unrelated families

Sensitive concerns should be addressed through a private phone call, email, or scheduled conference.

Response Times

Teachers and staff will make every reasonable effort to respond to parent communication within **one business day**.

Some concerns may require additional time for:

- Gathering information
- Reviewing records
- Consulting administration
- Speaking with other personnel
- Conducting an investigation

An acknowledgment may be provided before a complete response is available.

Parents are asked to allow school personnel reasonable time to review concerns thoroughly and respond appropriately.

FACTS Family Portal

FACTS Family Portal is RCA's primary system for academic and school communication.

Parents are responsible for regularly reviewing:

- Grades
- Attendance
- Assignments
- Behavior records, when applicable
- Report cards
- School announcements
- Class schedules
- Calendar information
- Tuition and incidental charges
- Emergency notifications

Parents should maintain secure login credentials and immediately notify the Main Office of account-access concerns.

Parents should not share their FACTS credentials with unauthorized individuals.

Parent Conferences

Parent conferences may be requested by:

- Parents or guardians
- Teachers
- Administration
- Student-support personnel

A conference may be appropriate when:

- Academic concerns arise.
- Behavioral concerns develop.
- Attendance affects progress.
- A student needs additional support.
- A significant improvement should be celebrated.
- A parent seeks clarification.
- A student-support plan is being developed or reviewed.

Conferences should:

- Be scheduled in advance.
- Focus on facts and solutions.
- Identify student strengths.
- Clarify concerns.
- Establish action steps.
- Include follow-up when necessary.

Significant conferences may be documented in FACTS SIS or on a Parent Conference Form.

Chain of Communication

To resolve concerns efficiently and respectfully, families should follow the established chain of communication.

Step 1 — Teacher

The teacher is the first point of contact for matters involving:

- Classroom instruction
- Assignments
- Grades

- Homework
- Classroom behavior
- Student participation
- Classroom relationships

Most classroom concerns can be resolved at this level.

Step 2 — Main Office or Appropriate Department

The Main Office or relevant department should be contacted for matters involving:

- Attendance
- Records
- Enrollment
- Scheduling
- Tuition
- Scholarships
- Transportation changes
- Health information
- School operations

Step 3 — Administrator

The Administrator should be contacted when:

- A concern remains unresolved.
- The matter involves multiple departments.
- A serious student concern exists.
- Additional administrative review is necessary.
- The concern relates to schoolwide procedures or operations.

Step 4 — Head of School

The Head of School may become involved in matters involving:

- School mission
- Spiritual leadership
- Executive oversight
- Appeals delegated by school policy

Step 5 — RCA Board of Trustees

The Board of Trustees addresses governance and policy matters.

The Board does not manage:

- Routine classroom concerns
- Daily operations
- Individual employee supervision
- Regular student discipline
- Ordinary parent complaints

Families should complete the appropriate administrative process before requesting Board-level review.

Volunteer Opportunities

Parents and guardians are encouraged to participate in the life of the school.

Volunteer opportunities may include:

- Classroom assistance
- Special events
- Athletics
- Field trips
- Fundraising
- Falcon Alliance
- Campus improvement projects
- Fine arts and performances
- Community-service activities

Volunteers must:

- Follow school policies.
- Maintain confidentiality.
- Respect staff authority.
- Demonstrate appropriate conduct.
- Complete required screening when serving in positions involving student access or supervision.
- Wear visitor identification when required.

Volunteering is a privilege and may be limited or discontinued when school expectations are not followed.

Customer Service

RCA seeks to serve every family with Christian hospitality and professionalism.

Parents can expect school personnel to:

- Listen attentively.
- Respond courteously.
- Provide accurate information.
- Protect confidentiality.
- Follow through on commitments.
- Seek appropriate solutions.
- Treat every family with dignity.

Parents are expected to offer the same respect to faculty, staff, coaches, volunteers, students, and other families.

Abusive, threatening, hostile, or disruptive communication will not be accepted.

Phone Communication

Parents should contact the Main Office or use school-approved contact information when requesting a phone conversation.

During instructional hours:

- Teachers may be unable to answer immediately.
- Parents should leave a clear message.
- Teachers will return calls within a business day.
- Emergency messages should be directed to the Main Office.

Parents should not call or text students during class unless an emergency exists. The Main Office will assist with urgent communication.

Email Communication

Parents should use email for routine questions, updates, and requests.

Email communication should:

- Include the student's name and grade.
- Clearly identify the concern.
- Remain respectful and factual.
- Avoid accusatory or emotional language.
- Protect confidential information.
- Be directed only to individuals involved in the matter.

Lengthy, sensitive, or highly emotional matters are better handled through a phone call or scheduled conference.

Social Media

Parents and students are expected to use social media responsibly.

School-related concerns should not be addressed through:

- Public posts
- Community message boards
- Group chats intended to criticize school personnel
- Online petitions before completing the school's complaint process
- Posts containing confidential student or employee information

Parents may not use the school's name, logo, images, or branding in a manner that suggests official authorization without approval.

Online behavior that threatens safety, harasses others, spreads knowingly false information, or substantially disrupts the school environment may result in administrative action.

Classroom Visits

RCA welcomes appropriate parent involvement while protecting instructional time and campus safety.

Parents wishing to visit a classroom must:

- Arrange the visit in advance.
- Receive administrative approval.
- Check in through the Main Office.
- Wear visitor identification.
- Avoid interrupting instruction.

- Maintain student confidentiality.

Unscheduled classroom visits are not permitted.

Classroom observations are not parent-teacher conferences. Questions arising from a visit should be discussed privately after the observation.

Complaint Resolution

RCA seeks to resolve complaints at the lowest appropriate level.

Parents should:

1. Contact the individual most directly involved.
2. Explain the concern respectfully and factually.
3. Allow reasonable time for review and response.
4. Participate in a conference when requested.
5. Follow the chain of communication if the concern remains unresolved.
6. Submit a written complaint when formal review is necessary.

Complaints should identify:

- The nature of the concern
- Relevant dates and individuals
- Steps already taken
- The desired resolution
- Supporting documentation, when appropriate

Anonymous complaints may be reviewed, but the school's ability to investigate or respond may be limited.

Parent Conduct

Parents and guardians are expected to model the same Christian character expected of students.

Conduct that may result in restricted campus access or additional administrative action includes:

- Threatening or intimidating behavior

- Harassment
- Profanity or abusive language
- Disruption of instruction or school activities
- Refusal to follow safety procedures
- Unauthorized entry into restricted areas
- Public disclosure of confidential information
- Persistent disregard for the communication process

RCA reserves the right to take reasonable steps to protect students, employees, and school operations.

CHAPTER 9

SAFETY & SECURITY

“The prudent see danger and take refuge, but the simple keep going and pay the penalty.”

Proverbs 22:3

Campus Security

RCA maintains safety procedures designed to control access and protect the school community.

Campus-security measures may include:

- Secured exterior doors
- Controlled entry points
- Visitor check-in procedures
- Staff supervision
- Security cameras
- Emergency drills
- Staff identification
- Coordination with emergency responders
- Restricted-access areas

Students and parents may not:

- Prop open secured doors.
- Admit unauthorized visitors.
- Enter restricted areas without permission.
- Interfere with security systems.
- Ignore staff safety directions.

Suspicious activity should be reported immediately to the Main Office.

Visitors

All visitors must:

1. Enter through the designated Main Office entrance.
2. Present identification when requested.

3. Sign in.
4. State the purpose of the visit.
5. Wear an approved visitor badge.
6. Remain in authorized areas.
7. Sign out before leaving.

Visitors may not enter classrooms, offices, athletic areas, or other student spaces without approval.

Parents dropping off items should leave them in the Main Office rather than delivering them directly to classrooms.

Arrival Procedures

Parents and students must follow the official arrival traffic pattern and staff directions.

During arrival:

- Parents or drivers not exit their vehicles.
- Drivers should use designated lanes.
- Vehicles should move carefully and remain alert.
- Students should exit only in approved areas.
- Drivers should not block traffic or park in drop-off lanes.
- Parents should avoid lengthy conversations with staff on duty.
- Late students must report to the Main Office.

Students should arrive with sufficient time to report to class before instruction begins.

Dismissal Procedures

Student safety is the highest priority during dismissal.

Parents and authorized drivers must:

- Follow the established traffic pattern.
- Display the assigned dismissal number upon arrival.
- Remain in the designated vehicle line.
- Follow staff directions.
- Avoid using cell phones while the vehicle is moving.
- Refrain from calling students directly out of class.

- Notify the Main Office of transportation changes.

Students will be released only to authorized individuals. Photo identification may be required.

Repeated late pick-up may result in additional charges or administrative action.

Transportation Changes

Dismissal changes must be communicated to the Main Office within the designated time.

Changes should not be sent only to:

- A classroom teacher
- The student
- A sibling
- A coach
- A personal social-media account

The school must be able to verify the request before altering a student's dismissal plan.

Emergency Procedures

RCA maintains emergency procedures for situations including:

- Fire
- Severe weather
- Lockdown
- Lockout
- Shelter-in-place
- Evacuation
- Medical emergencies
- Missing students
- Utility failures
- Hazardous conditions
- Active threats

Students are expected to:

- Follow staff directions immediately.
- Remain calm.

- Stay with their assigned group.
- Avoid using cell phones unless instructed.
- Refrain from posting information online.
- Participate appropriately in drills.

Parents should not come to campus during an active emergency unless directed. Unplanned arrivals can interfere with emergency response.

Safety Drills

Students participate in safety drills throughout the school year.

Drills are treated seriously and may include:

- Fire evacuation
- Lockdown
- Severe weather
- Campus evacuation
- Other emergency-response exercises

Disruptive behavior during a drill may result in disciplinary action.

Medical Policies

Parents must provide accurate and current health information during enrollment and whenever a student's condition changes.

The school should be informed of:

- Allergies
- Asthma
- Diabetes
- Seizure disorders
- Heart conditions
- Significant injuries
- Mental-health concerns affecting safety
- Emergency treatment needs
- Activity restrictions

Parents are responsible for providing required medical plans, medication authorizations, and physician instructions.

Illness at School

Students who become ill or injured must report to the Main Office or designated health area.

The school may contact a parent or guardian when a student:

- Has a fever
- Vomits
- Has diarrhea
- Displays symptoms of contagious illness
- Experiences a significant injury
- Cannot participate normally
- Requires medical evaluation

Students may not arrange independent pick-up without office approval.

Medication

Medication may be administered only in accordance with school procedures.

Parents must:

- Complete the required authorization form.
- Provide medication in the original labeled container.
- Include current dosage instructions.
- Deliver medication directly to authorized school personnel.
- Notify the school of changes.

Students may not carry medication unless specifically authorized under an approved health plan.

This restriction includes prescription and over-the-counter medication.

The school does not provide routine medication unless authorized and supplied according to policy.

Emergency Medical Treatment

When immediate treatment is necessary, RCA may:

- Provide basic first aid.
- Contact emergency medical services.
- Notify the parent or guardian.
- Transport or arrange transportation to an appropriate medical facility when necessary.

Parents are responsible for medical expenses resulting from emergency care unless otherwise required by law.

Child Protection

RCA is committed to protecting students from abuse, neglect, exploitation, harassment, and inappropriate conduct.

Employees are trained to:

- Maintain professional boundaries.
- Report suspected abuse or neglect.
- Protect confidential information.
- Follow child-safety procedures.

Students are encouraged to report concerns to a trusted adult.

Parents should notify administration immediately of concerns involving student safety.

School personnel may be legally required to report suspected abuse or neglect to the appropriate authorities without first obtaining parental permission.

Student Interviews and Investigations

When appropriate, school personnel may interview students regarding:

- Safety concerns
- Behavioral incidents
- Bullying
- Harassment
- Threats

- Missing property
- Child-protection concerns

When outside authorities are involved, RCA will follow applicable legal requirements and agency direction.

FERPA and Student Privacy

RCA protects the confidentiality of student education records.

Student information is shared only with:

- Parents or eligible students, as permitted
- Employees with a legitimate educational interest
- Authorized agencies or individuals when legally permitted or required
- Other parties with appropriate consent

Parents should also protect the privacy of other students.

Parents may not photograph, record, or publicly share confidential information involving children other than their own without appropriate permission.

School Closings and Schedule Changes

The Administrator determines school closures, delayed openings, early dismissals, or transitions to alternate instruction when necessary.

Possible causes include:

- Hurricanes
- Flooding
- Severe weather
- Utility failure
- Public-health concerns
- Campus emergencies
- Government or emergency-management directives

Families will be notified through official communication channels. Parents are responsible for maintaining updated contact information.

Crisis Communication

During a crisis, official information may be distributed through:

- FACTS
- Email
- Text alerts
- Phone calls
- School website
- Official social-media accounts

Parents should:

- Rely on official school communication.
- Avoid spreading rumors.
- Refrain from posting unverified information.
- Follow reunification instructions.
- Avoid calling the school repeatedly unless necessary.
- Keep emergency contact information current.

Only designated spokespersons may release official information on behalf of RCA.

Reunification

If students must be relocated or released following an emergency:

- Parents will receive instructions.
- Identification will be required.
- Students will be released only to authorized individuals.
- Families must follow the designated reunification process.
- Parents should not remove students without completing release procedures.

These procedures protect every student and support accurate accountability.

CHAPTER 10

SCHOOL OPERATIONS

“Let all things be done decently and in order.”

1 Corinthians 14:40

School Calendar

The official RCA calendar includes:

- First and last days of school
- Holidays
- Teacher workdays
- Early dismissal days
- Parent conferences
- School events
- Testing periods
- Graduation and promotion ceremonies
- Other important dates

The current calendar is available through official school communications and the RCA website:

www.redlandchristianacademy.org

Calendar dates may change. Families should monitor updates throughout the school year.

Bell Schedule

The current bell schedule is available through FACTS SIS and school communications.

Morning Care available from 6:30-7:10am

Drop off occurs from 7:10 – 7:55

School Day 8:00am – 3:00pm

Wednesdays – early dismissal at 2:00pm

Chapels occur on Wednesday from 8:15-9:15 for Pre-K through 5th grade and from 11:00-12:00 for 6th-12th grade. Students may not be picked up during Chapel times excluding an emergency.

Dismissal occurs from 3:00-3:30. Any students remaining on campus after 3:30 will be sent to aftercare. Fees apply to any students in aftercare beginning at 3:30.

Aftercare 3:30-6:00.

Students are expected to:

- Arrive before the instructional day begins.
- Report to class promptly.
- Follow transition procedures.
- Remain in assigned areas.
- Be prepared when each class begins.

Special schedules may be used for:

- Early dismissal
- Chapel
- Testing
- Assemblies
- Special events
- Emergency circumstances

Breakfast/Lunch Program

RCA provides meal services according to the school's current food-service program.

Families will receive information regarding:

- Meal eligibility
- Menus

Students are expected to:

- Follow cafeteria procedures.
- Demonstrate respectful behavior.
- Clean their area.
- Follow staff directions.

- Avoid sharing food when allergy or health concerns exist.

Parents should report food allergies and dietary restrictions to the Main Office.

Outside Food and Deliveries

Food deliveries from restaurants or delivery services must be approved by administration for special occasions.

Parents should not send:

- Unapproved food deliveries
- Celebration food without teacher approval

Birthday or classroom celebrations must follow teacher and school procedures.

Uniforms

Students are expected to wear the approved RCA uniform unless otherwise announced.

Uniform expectations include:

- Approved school shirts
- Approved bottoms
- Appropriate shoes (closed toed/must have a back/no slippers or house shoes permitted)
- Required athletic or physical-education clothing
- Approved outerwear
- Neat grooming
- Modest and properly fitting clothing

Uniforms must be clean, in good repair, and worn as intended.

Administration determines whether clothing, grooming, accessories, or footwear meet school expectations.

Repeated uniform violations may result in parent contact or disciplinary action.

Spirit Days and Special Dress

RCA may designate:

- Spirit days
- Theme days
- Dress-down days
- Athletic team days
- Formal events

Students must follow the guidelines announced for each event.

Participation in special dress days is a privilege and may be withdrawn when expectations are not followed.

Lost and Found

Unclaimed items are placed in the designated Lost and Found area.

Families should label:

- Jackets
- Lunch boxes
- Water bottles
- Backpacks
- Uniform items
- Athletic equipment
- Personal belongings

Valuable items should be reported to the Main Office immediately. Unclaimed items may be donated or discarded periodically. RCA is not responsible for lost, stolen, or damaged personal property.

Student Drivers

When student driving is permitted, drivers must:

- Hold a valid driver's license.
- Maintain appropriate insurance.
- Register the vehicle with the school.
- Park in designated areas.
- Follow campus speed limits.
- Avoid transporting unauthorized students.
- Comply with all safety procedures.

Driving privileges may be suspended for unsafe conduct or policy violations.

Field Trips

Field trips are extensions of the educational program.

Participation may require:

- Parent permission
- Payment of applicable fees
- Appropriate student behavior
- Academic eligibility
- Medical information
- Compliance with dress requirements

Students remain subject to all school policies during field trips.

A student may be excluded from a trip when administration determines that participation presents a behavioral, academic, or safety concern.

Field Trip Chaperones

Parent chaperones must:

- Receive prior approval.
- Complete required screening.
- Follow staff directions.
- Maintain student confidentiality.
- Avoid bringing unapproved children or guests.
- Refrain from independent discipline beyond immediate redirection.

- Refer concerns to the supervising employee.

Chaperones serve under the direction of RCA personnel.

Fundraising

All fundraisers must receive administrative approval.

Students and families may not conduct a school-related fundraiser using:

- The RCA name
- The school logo
- Student contact lists
- School facilities
- School events
- School social-media platforms

without written authorization.

Approved fundraising should:

- Support the school's mission.
- Clearly identify the purpose.
- Use funds only as designated.
- Follow finance and accountability procedures.

Participation in fundraising is subject to the terms announced for each activity.

School Events

School events may include:

- Falcon Launch
- Open House
- Parent Orientation
- Chapel programs
- Athletic events
- Performances
- Awards ceremonies
- Graduation

- Promotion ceremonies
- Fundraisers
- Family activities

Families are expected to:

- Follow event procedures.
- Supervise children not participating in the event.
- Respect restricted areas.
- Demonstrate appropriate conduct.
- Follow parking and safety instructions.
- Treat volunteers, staff, and other families respectfully.

Students remain subject to the Code of Conduct at all school-sponsored events.

Athletics

Athletics are an extension of RCA's educational and spiritual mission.

Student-athletes are expected to demonstrate:

- Academic responsibility
- Christian sportsmanship
- Respect for coaches and officials
- Teamwork
- Commitment
- Appropriate conduct
- Compliance with eligibility requirements

Participation is a privilege rather than a right.

Eligibility may be affected by:

- Grades
- Attendance
- Behavior
- Medical clearance
- Required forms
- Sports fees
- Team expectations

Parents and spectators are expected to model respectful sportsmanship.

Technology

RCA uses technology to support learning, communication, and school operations.

Students may have access to:

- Chromebooks
- Tablets
- Computers
- Interactive displays
- Digital curriculum
- Google Workspace
- Online educational platforms
- FACTS SIS

Students must:

- Use technology for approved purposes.
- Protect passwords.
- Respect school filtering and security systems.
- Avoid unauthorized downloads.
- Follow copyright and academic-integrity expectations.
- Report damage immediately.
- Return school-issued equipment as required.

Families may be financially responsible for damage caused by misuse or negligence.

Artificial Intelligence

Students may use artificial-intelligence tools only when authorized by a teacher.

AI may support learning but may not replace:

- Original thinking
- Student writing
- Independent problem-solving
- Required research
- Demonstration of mastery

Submitting AI-generated work as original work without authorization may be treated as academic dishonesty.

School Closures and Alternate Instruction

When campus operations are disrupted, RCA may:

- Close school.
- Delay opening.
- Dismiss early.
- Modify the schedule.
- Provide remote or alternate instruction.
- Reschedule activities.

Families will be informed through official school communication.

Assignments provided during alternate instruction may be required and graded.

Deliveries and Forgotten Items

Parents may bring essential forgotten items to the Main Office.

To protect instructional time:

- Parents may not deliver items directly to classrooms.
- Classroom interruptions will be limited.
- Nonessential items may be held until an appropriate time.
- Food delivery services may be restricted.

Students are encouraged to develop responsibility by preparing school materials in advance.

School Property

Textbooks, devices, furniture, athletic equipment, instruments, and other materials issued to students remain school property.

Families may be charged for:

- Lost items
- Unreturned materials
- Intentional damage
- Damage caused by negligence
- Excessive wear caused by misuse

Records or re-enrollment may be affected by unresolved property obligations, as permitted by policy and law.

Appendix A

High School Graduation Requirements Checklist

Graduation Requirements

Students must successfully earn a minimum of 24 credits to graduate from Redland Christian Academy and meet all applicable State of Florida graduation requirements.

Subject Area	Credits Required	Credits Earned	Complete ✓
English	4.0	_____	☐
Mathematics	4.0	_____	☐
Science	3.0	_____	☐
Social Studies	3.0	_____	☐
Physical Education	0.5	_____	☐
Health	0.5	_____	☐
Performing/Practical Arts	1.0	_____	☐
Foreign Language	2.0	_____	☐
Bible	4.0	_____	☐
Total Credits	24	_____	☐

English (4 Credits)

Course	Credit	Completed
English I*	1.0	☐
English II*	1.0	☐
English III*	1.0	☐
English IV*	1.0	☐

Mathematics (4 Credits)

Course	Credit	Completed
Algebra I*	1.0	☐
Geometry*	1.0	☐

Course	Credit Completed
Algebra II	1.0 ☐
College Algebra (or approved 4th math)	1.0 ☐

Science (3 Credits)

Course	Credit Completed
Physical Science	1.0 ☐
Biology*	1.0 ☐
Chemistry	1.0 ☐

Optional/Earned Prior to High School

☐ Earth/Space Science (High School Credit Earned in Grade 8)

Social Studies (3 Credits)

Course	Credit Completed
World History*	1.0 ☐
U.S. History*	1.0 ☐
American Government*	0.5 ☐
Economics*	0.5 ☐

Physical Education

Course	Credit Completed
Physical Education	0.5 ☐

Health

Course	Credit Completed
Health	0.5 ☐

Performing / Practical Arts (1 Credit)

Complete one or more of the following:

Course	Credit	Completed
Speech / Debate	1.0	☐
Computers	0.5	☐
Yearbook	0.5	☐
Journalism	0.5	☐
Culinary Arts	0.5	☐
Ensemble	0.5	☐
Drama	0.5	☐
Art	0.5	☐
Other Approved Elective _____		☐

Foreign Language (2 Credits)

Course	Credit	Completed
Spanish I	1.0	☐
Spanish II	1.0	☐

Bible (4 Credits)

Course	Credit	Completed
Bible 9	1.0	☐
Bible 10	1.0	☐
Bible 11	1.0	☐
Bible 12	1.0	☐

Additional Graduation Requirements

Requirement	Completed
Minimum 24 Credits Earned	☐
100 Community Service Hours Completed	☐
Financial Obligations Cleared	☐
All School Property Returned	☐
Senior Exit Requirements Completed	☐
Graduation Fee Paid	☐
Diploma Approved	☐

Appendix B



UNIFORM VENDOR

Redland Christian Academy partners with **Lumo Graphics** for uniform embroidery. Families can purchase polos directly from Lumo Graphics or from other retailers and have the logo added by Lumo.

JACKETS



- Jackets can be red, white, navy, or light blue
- No prints, graphics, or lettering allowed (must be plain)

POLO SHIRTS



- Red, Navy, and Light blue polos allowed
- All polos must contain a school logo (old or new)

PANTS & SHORTS



- Pants and Bermuda shorts allowed for all ages.
- Shorts allowed for girls grades K4-5th grade
- All pants must be loose fitting.
- No cargo pants or leggings allowed.
- Uniform material required.

UNIFORM VENDOR



Address: 1470 N Homestead Blvd,
Homestead, FL 33030

Phone: (305) 246-0003

Hours:	Monday	9 AM – 5 PM
	Tuesday	9 AM – 5 PM
	Wednesday	9 AM – 5 PM
	Thursday	9 AM – 5 PM
	Friday	9 AM – 5 PM
	Saturday	Closed
	Sunday	Closed



ALL UNIFORM TOPS MUST HAVE THE LOGO.
We have recently changed our logo however, any uniforms with the previous logo are still allowed for the 26-27 school year.



Questions?
Contact our front office for assistance.

TRAINING STUDENTS TO LIVE FOR CHRIST TODAY SO THEY MAY LIVE WITH HIM FOR ETERNITY.

Falcon Family Guide Acknowledgment

2026–2027 School Year

Parent & Student Acknowledgment

We acknowledge that we have received access to the **Redland Christian Academy Falcon Family Guide** for the 2026–2027 school year. We understand that this handbook contains important information regarding the school's mission, philosophy, policies, procedures, expectations, and standards for students and families.

By signing below, we acknowledge and agree to the following:

Parent/Guardian Agreement

As the parent or legal guardian of the student listed below, I understand and agree to:

- Read and become familiar with the policies and procedures contained in the Falcon Family Guide.
- Support the mission, vision, Statement of Faith, and Christian values of Redland Christian Academy.
- Partner with the school in the spiritual, academic, behavioral, and emotional development of my child.
- Reinforce school expectations at home and encourage my child to demonstrate Christ-like character.
- Follow the school's Chain of Communication when questions or concerns arise.
- Regularly monitor my child's academic progress, attendance, behavior, and school communications through the FACTS Family Portal.
- Maintain current emergency contact information and notify the school promptly of any changes.
- Support school decisions made in accordance with the policies outlined in the handbook.
- Fulfill all financial obligations associated with enrollment.
- Understand that school policies may be revised as needed during the school year, and I agree to comply with any official updates communicated by the school.

Student Agreement

As a student at Redland Christian Academy, I understand and agree to:

- Read (or have explained to me) the expectations outlined in the Falcon Family Guide.
- Respect God, myself, others, and school property.
- Demonstrate Christ-like character both on and off campus.
- Follow the Code of Conduct and The Falcon Way.
- Respect teachers, staff members, volunteers, coaches, and fellow students.
- Complete my academic work honestly and to the best of my ability.
- Use technology responsibly and follow school policies regarding electronic devices and social media.
- Accept responsibility for my actions and the consequences of my choices.
- Represent Redland Christian Academy in a manner that honors Christ in my words and actions.

Understanding

We understand that:

- This handbook is intended to provide guidance regarding the policies and procedures of Redland Christian Academy.
- It is not intended to create or modify any contractual rights between the school and families.
- Redland Christian Academy reserves the right to interpret, revise, amend, or discontinue any policy or procedure described in this handbook at its sole discretion.
- Questions regarding handbook policies should be directed to school administration.

☐ I have received and reviewed the Falcon Family Guide.

☐ I understand that it is my responsibility to remain familiar with its contents.

☐ I agree to partner with Redland Christian Academy in supporting my child's academic, spiritual, and behavioral growth.

☐ I understand that updates to school policies may be communicated throughout the school year and become effective upon notification.

Student Agreement

(Grades 3–12)

I have reviewed the expectations outlined in the Falcon Family Guide and understand what is expected of me as a student at Redland Christian Academy.

Student Signature: _____

Date: _____

Parent Agreement

I have reviewed the expectations outlined in the Falcon Family Guide and understand what is expected of me as a parent at Redland Christian Academy.

Parent Signature: _____

Date: _____

Technology Agreement
Student & Parent Acknowledgment
2026–2027 School Year

Student Responsibilities

As a student at Redland Christian Academy, I agree to:

Technology Use

- Use school technology for educational purposes only.
- Follow all teacher and staff directions regarding technology use.
- Protect my usernames and passwords.
- Respect school devices and report damage immediately.
- Use only approved websites, software, and applications.
- Respect copyright laws and intellectual property.
- Keep my online behavior consistent with Christian values.

Artificial Intelligence (AI)

Artificial Intelligence is an educational tool—not a substitute for learning.

I understand that:

- AI may only be used when specifically authorized by my teacher.
- AI should assist learning, brainstorming, studying, and improving understanding.
- AI should never replace my own thinking or original work.
- I will properly acknowledge AI use when required by my teacher.
- Submitting AI-generated work as my own is considered academic dishonesty.
- Unauthorized AI use may result in academic and disciplinary consequences.

Internet Safety

I agree to:

- Access only school-approved websites.

- Never search for or access inappropriate content.
- Never attempt to bypass school internet filters.
- Never download unauthorized software or applications.
- Immediately report suspicious websites or messages.
- Respect the privacy and safety of others online.

Social Media Expectations

As a student representing Redland Christian Academy, I understand that my online conduct reflects on myself, my family, and my school.

I agree to:

- Communicate respectfully online.
- Think before posting.
- Encourage rather than tear others down.
- Protect the privacy of classmates and staff.
- Use social media in a manner that honors Jesus Christ.

I understand I may not:

- Cyberbully or harass another person.
- Share confidential school information.
- Post inappropriate language, images, or videos.
- Damage the reputation of another student, staff member, or the school.
- Create fake accounts or impersonate others.
- Record or post photos/videos of students or staff without permission.

I understand that off-campus social media activity that substantially disrupts the learning environment may result in school disciplinary action.

Cell Phone & Personal Electronic Device Policy

To maintain a learning-focused environment:

Students must:

- Keep cell phones powered off or silenced during the school day.
- Store phones out of sight and off their person during instructional time unless authorized by a teacher or administrator.

- Use personal devices only with staff permission.
- Follow all teacher classroom expectations regarding technology.

Cell Phone Consequences

First Offense

- Device confiscated and returned at the end of the school day.

Second Offense

- Device confiscated.
- Parent/guardian must pick up the device.

Third Offense

- Device confiscated and held until the conclusion of the school year unless otherwise determined by administration.

Additional disciplinary consequences may be assigned if technology misuse disrupts learning or violates school policies.

Digital Citizenship

I will strive to:

- Demonstrate integrity online.
- Show kindness and respect in all digital communication.
- Protect my digital identity.
- Respect the work and ideas of others.
- Be truthful and responsible.
- Honor Christ through my online behavior.

Parent Partnership

Parents play an essential role in helping students use technology wisely.

Parents agree to:

- Monitor their child's technology and social media use.

- Encourage healthy screen time habits.
- Reinforce school expectations at home.
- Discuss online safety and digital citizenship regularly.
- Support school decisions regarding technology misuse.
- Notify the school if online behavior impacts the school environment or student safety.

Consequences

Violation of this agreement may result in one or more of the following:

- Warning
- Loss of technology privileges
- Teacher detention
- Parent conference
- Indoor Suspension (ISS)
- Out-of-School Suspension (OSS)
- Financial responsibility for damaged equipment
- Academic consequences for cheating or plagiarism
- Additional disciplinary action as determined by school administration

Agreement

We understand that the use of technology and personal electronic devices are privileges that require responsibility, integrity, and Christ-like behavior.

We agree to follow the expectations outlined in this Technology Agreement and understand that violations may result in disciplinary consequences consistent with the Falcon Family Guide.

Student Agreement

I have read and understand the expectations outlined in this agreement. I agree to use technology responsibly and to honor Christ in both my online and offline behavior.

Student Signature: _____

Date: _____

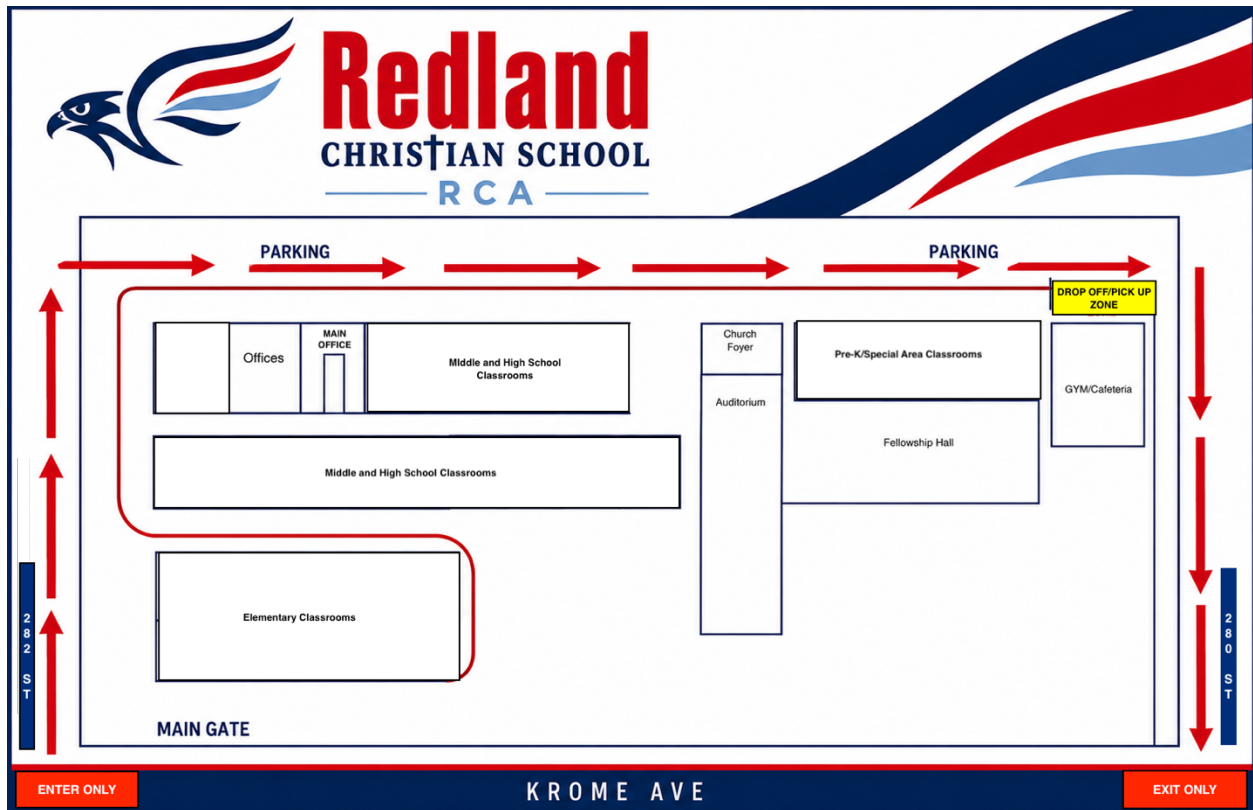
Parent/Guardian Agreement

I have reviewed this agreement with my child and agree to support Redland Christian Academy's technology expectations. I understand that it is my responsibility to help reinforce these standards at home.

Parent/Guardian Name: _____

Signature: _____

Date: _____



DUAL ENROLLMENT

EARN COLLEGE CREDIT.
BUILD YOUR FUTURE.



DUAL ENROLLMENT ALLOWS HIGH SCHOOL STUDENTS TO TAKE COLLEGE COURSES WHILE STILL IN HIGH SCHOOL—AT A FRACTION OF THE COST.



THE BENEFITS



SAVE MONEY

Earn college credit at a lower cost and reduce future college expenses.



GET A HEAD START

Stay ahead of the game and graduate college sooner.



EARN COLLEGE CREDIT

Build transferable college credits while still in high school.



BUILD CONFIDENCE

Challenge yourself academically and strengthen your college readiness.



EXPLORE CAREERS

Discover your interests and explore future career paths.

PROGRAM REQUIREMENTS



Students must have
AN AVERAGE.



Students must receive
**2–3 TEACHER
RECOMMENDATIONS**
for the program.



Students must have
completed at least
**25 HOURS OF
COMMUNITY SERVICE.**



Redland

CHRISTIAN ACADEMY
RCA

PURPOSE PATHWAYS

DISCOVER. DEVELOP. DELIVER.
CAREER-BASED CLASSES. CHRIST-CENTERED PURPOSE.

Purpose Pathways at RCA is designed to help students explore their God-given talents, gain real-world skills, and prepare for their future—whether that's college, career, or calling.

THE BENEFITS



REAL-WORLD PREPARATION
Gain practical skills and knowledge for today and tomorrow.



DISCOVER YOUR PURPOSE
Explore your passions and develop your God-given talents.



BUILD CONFIDENCE & SKILLS
Hands-on learning that prepares you to lead and succeed.



KINGDOM IMPACT
Use your gifts and skills to make a difference for Christ in the world.

FOUR PATHS. ENDLESS POTENTIAL.




MEDICAL
Explore the world of healthcare through hands-on learning and real-life applications.

- Gain foundational knowledge in health sciences
- Learn medical terminology and clinical skills
- Prepare for future studies and careers in healthcare




MUSIC PRODUCTION
Create. Produce. Inspire. Step into the world of sound and technology.

- Learn digital audio production and mixing
- Develop creativity and technical music skills
- Build a portfolio for future opportunities




MINISTRY
Grow in faith while equipping yourself to lead and serve others.

- Deepen your understanding of Scripture and theology
- Develop leadership and discipleship skills
- Prepare to make a lasting impact in your church and community




JOURNALISM
Tell stories that matter. Share truth with clarity and purpose.

- Learn writing, reporting, and interviewing
- Explore photography, video, and multimedia
- Use your voice to inform, inspire, and influence

“For we are God's handiwork, created in Christ Jesus to do good works, which God prepared in advance for us to do.”

EPHESIANS 2:10

— ★ REDLAND CHRISTIAN ACADEMY ★ —

BEFORE & AFTER *Care*

SAFE. FUN. FAITH-FILLED.

A safe, caring environment where students are supervised, encouraged, and ready for the day or the evening ahead!



MORNING CARE

6:30 – 7:10 AM

\$8 A DAY
\$40 A WEEK



START THE DAY
THE RIGHT WAY!



AFTER CARE

3:30 – 6:00 PM

\$15 A DAY
\$80 A WEEK



A GREAT END
TO THEIR DAY!



FAITH-BASED
ENVIRONMENT



CARING &
SUPPORTIVE
STAFF



QUIET TIME,
HOMEWORK HELP
& ACTIVITIES



A PLACE WHERE
STUDENTS ARE
KNOWN & LOVED



Register Today!

SPACE IS LIMITED!



For more information, contact the RCA Main Office



(305) 247-7399



rcaoffice@redlandchristianacademy.org